

Board of Health

November 18, 2009

Meeting Minutes

Members present: Alan Harris, Celia Hartigan, Mary-Isabel Luddy and Beverly Salate

Members absent: Robert Barrell

Twenty two H1N1 doses were given beginning at 7:00 p.m.

The meeting was convened at 7:45 p.m.

Meeting Minutes After discussion and upon motion of Mrs. Luddy and second of Mrs. Salate it was voted all in favor to approve the minutes of the October 14, 2009 Board meeting.

Bills were paid

Certificates of Compliance and As-Built Drawings for Septic Systems at 83 Prescott Street and 91 Lee Street Certificates of Compliance for septic system were handled as follows:

- 83 Prescott Street – motion by Mrs. Hartigan and second of Dr. Harris, voted all in favor to approve the As-Built drawing for 83 Prescott Street prepared by Ross Associates in October 2009 numbered L11105.
- 91 Lee Street – After discussion and motion by Mrs. Luddy and second of Mrs. Salate it was voted all in favor to approve the As-Built drawing for 91 Lee Street prepared by Ross Associates numbered L10981 contingent upon questions from Mrs. Luddy being satisfactorily addressed by Ross Associates.

Kopelman and Paige Memorandum RE: Conflict of Interest Changes The Board acknowledged a memorandum from Brian W. Riley of Kopelman and Paige regarding changes to the mandatory education requirements to the Conflict of Interest Law. All Board members and Board employees are subject to the training which can be done on-line. The training should be completed by April 2, 2010 and every 2 years thereafter.

Reimbursement for the Administration of H1N1 Vaccine A letter from John Auerbach, Commissioner, Massachusetts Department of Public Health Dated November 10, 2009 RE: Reimbursement for the Administration of H1N1 Vaccine was noted.

Town Administrator Letter Re: Sewer Connection Information The Board acknowledged a letter from Town Administrator Gaumond to Patricia E. Givan dated November 17, 2009 regarding sewer connection information for nine properties.

Email from Jeffery Ugino of Kopelman and Paige RE: 16 Mary Drive Sewer Connection Attorney Ugino sent an email to the Board with a request from Mr. Kapiloff of 16 Mary Drive for an extension until the Spring of 2010 for connection to the sewer at which time he will utilize a grinder pump to save from having to dig through rock. The Kapiloff's have already spent \$16,000.00 attempting to connect with no success due to rock. The Board agrees with the Kapiloff's plan.

Letter from Richard S. Quimby Status of His Sewer Connection TNT is the company Mr. Quimby was using to connect to the sewer. The job is partially done. Mr. Quimby has tried unsuccessfully to reach TNT. One of the owners has moved to Australia and the other does not appear willing and or able to complete the job as specified in their contract. Mr. Quimby is in the process of hiring another contractor to complete the connection and will have it done as soon as possible.

Building Inspector Email Re: Wachusett Earth Day The Board acknowledged an email from Building Inspector Brodeur regarding requirements for the Wachusett Earth Day site to be in compliance with State Codes.

Budget Preparation Package for FY11 The Board was informed that the budget package for FY11 has been distributed. The submission date is December 30, 2009. Mrs. Mard will prepare the budget.

With no further business to come before the Board and upon motion of Mrs. Hartigan and second of Mrs. Salate it was voted all in favor to adjourn at 9:00 p.m.

Barbara A. Mard

Robert J. Barrell, MPA, Chairman

N. Alan Harris, MD, MPH, Vice Chairman

Celia F. Hartigan, RN, MPH

Mary-Isabel Luddy, RS

Beverly Salate, RN, BSN